**NORTH NIBLEY PARISH COUNCIL MEETING AGENDA**

**MEETING DATE: Wednesday 4th September 2024**

**TIME : 7:30pm**

**LOCATION: North Nibley Village Hall**

**Notice to members of the Council**

You are hereby summoned to attend the Meeting of North Nibley Parish Council to be held on the above date for the purpose of transacting business as per the agenda below. This meeting will be held at North Nibley Village Hall.

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, & Human Rights.

**Notice to members of the Public**

Members of the public are invited to attend and to ask questions and raise issues with the councillors during agenda item “Meeting for public discussion and questions”. Outside of the public session, attending members of the public may observe the meeting only, unless invited to speak at the discretion of the chairman.

**Agenda Items**

1. To receive and accept any apologies for absence

1. To note receipt of Acceptance of Office from Councillor Deborah Artingstall
2. To invite and receive any declarations of interest
3. Meeting for public discussion and questions
4. To receive and approve the accuracy of the minutes of the council’s July 2024 meeting  (appendix 1)

1. To receive an update on actions from previous meetings (appendix 2)

1. To receive and approve applications for co-option (if any)
2. The Council to receive the following reports:
	1. Written report from district councillors
	2. Written report from county councillor
3. To review and comment on the following planning applications, enforcement notices and appeals:
	1. S.24/1544/HHOLD | Westridge Smarts Green North Nibley Dursley Gloucestershire GL11 6EQ | Erection of single storey carport/porch side extension. Erection of replacement shed
4. To note decisions on planning applications, enforcement notices and appeals since last meeting of the council as per planning report (appendix 3)

1. To discuss Parish Council responsibility for Closed Churchyard Maintenance and agree any actions
2. To receive an update on Play Area planning and funding and agree any actions
3. To receive an update on Road Safety actions and funding and agree any actions
4. To receive an update on Biodiversity Planning and agree any actions
5. To consider and agree the adoption of a gov.uk domain name for Parish Council website and emails
6. To consider and agree the purchase of Remembrance Day wreaths
7. To review and agree Parish Council Policies and Procedures as per review timeline (appendix 4)
	1. Risk Management (appendix 5)
	2. Business Continuity (appendix 6)
8. Parish council finances
9. To review and agree payments on the payment schedule (appendix 7)
10. To note any receipts (appendix 8)
11. To review and agree bank reconciliation (appendix 9)
12. To carry out internal finance risk management check
13. To receive an update from clerk on Parish Council correspondence not included within agenda (appendix 10)
14. To receive and approve written cemetery report from Burial Clerk and agree any actions/requests
15. To note any risk assessments carried out
16. To receive verbal update from councillors on their activities since last meeting
17. To note that the next Parish Council meeting will be held on the 2nd October 2024

Signed:  Mandy Rossiter, Clerk                        Date: 30th August 2024