

NORTH NIBLEY PARISH COUNCIL ACTIVITIES LOG

Project Owner	Supported by	Activity	Review Date / Deadline	Status	1st Raised	November 2024 Update
Clerk	N/A	to share preplanning information with public	Oct-24	In progress	Sep-24	Awating info from Councillor Cohen
Clerk	N/A	to arrange for new gov.uk domain website and email addresses to be set up	Oct-24	In progress	Sep-24	Web and email addresses have been set up. Clerk will arrange an informal meeting to run the Councillors through the changes
Clerk	N/A	to arrange RoSPA inspection on adult exercise equipment and request checklist for regular checks	Oct-24	In progress	Sep-24	RoSPA no longer supply a checklist. Clerk is discussing with other Parish Council clerks and putting own list together. Clerk has instructed RoSPA to carry out an annual inspection asap at a cost of £265 plus VAT. The next inspection will be cyclical in April/May from 2026 which will be at a discounted rate of £80 plus VAT (subject to change).
Councillor Artingstall	Clerk	To add detailed risk assessments to risk management policy document	Dec-24	In progress	Sep-24	Clerk and Councillor Artingstall to work through the Parish Council information and align the risk assessments accordingly
Councillor Brown	N/A	to represent Parish Council on the 10 th November service at the war memorial	Nov-24		Sep-24	
Councillor Carr	Mr Palmer	to liaise with supporting member of the public on arranging a visitor count at the monument	Jan-25		Sep-24	
Councillor Carr	N/A	to contact Highways and discuss options around road safety incentives	Feb-25		Sep-24	
Councillor Carr	N/A	to get prices for "20 is plenty" signage	Feb-25		Sep-24	
Councillor Carr	N/A	To investigate grant funding options for car parking at the black horse	Oct-24	Complete	Sep-24	Have circulated info. With landlord now
Councillor Cohen	N/A	to look into an SDC bin collection from the cemetery (currently emptied by burial clerk)	Oct-24		Sep-24	
Councillor Cohen	N/A	to look into grit bin lid at cemetery (currently stuck close)	Oct-24		Sep-24	
Councillor J Smith	N/A	To circulate list of key stakeholders in Play Area project with the cllrs	Oct-24	Complete	Sep-24	
Councillor J Smith	N/A	to find a date and plan for community Play Area meeting	Oct-24	In progress	Sep-24	Carried Forward
Councillor L Smith	N/A	to speak to Recreation Field Trustees about purchasing the AED	Oct-24		Sep-24	Carried Forward
Councillor L Smith	N/A	to book place at Black Horse	Oct-24	Complete	Sep-24	
Councillor L Smith	N/A	To forward defib check details for insurance records	Foreseeable Future	Ongoing	Sep-24	
Councillor L Smith	N/A	to discuss Greenway and potential funding options with Councillor Braun and report back in next meeting	Oct-24	In progress	Sep-24	Date is in diary.

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Councillor J Smith	N/A	To prepare Google Surveys as per Item 3 discussion in October 2024	Feb-24		Oct-24	
Councillor Carr	Cllr J Smith	Parish Council to conduct a survey to gather public input, audit road use during peak hours	Feb-25			
Clerk	N/A	obtain a second quote for the white gates.	Nov-24	In progress	Oct-24	Clerk has emailed the installation contractors and the gateway supplier for updated quotes
Clerk	N/A	to research banking options and apply for new account	Nov-24	In progress	Oct-24	Clerk has carried out comparison work and decided to apply for an account with Unity Bank. Application is in progress and papers will
Councillor Brown	Clerk	to carry out internal review of Parish Council finances	Nov-24	In progress	Oct-24	Clerk and Councillor Brown to meet and review the files
Clerk	N/A	prepare a notice to be put inside the defib cabinet	Nov-24	In progress	Oct-24	Notice created. Will put in defb cabinets this week
Clerk	N/A	Update asset register with third defib	Nov-24	in progress	Oct-24	Defib added, but info re the closed churchyard to be sought so that it can be included on the asset register
Clerk	N/A	Update Insurance company with new defib info	Nov-24	in progress	Oct-24	Email sent to insurers to notify them of new defib and find out what info is needed to make sure closed churchyard is also covered.